



**AGENDA
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 3, 2023 AT 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

2. Roll Call. Council Members Jackie Baker, Wendy Escoffier, Robin Godwin, Cris McPhail, Jessie Murdock, Vice Mayor Marie Moore and Mayor Dee Jenkins

3. Pledge of Allegiance

4. RECESS INTO AND HOLD EXECUTIVE SESSION ON AGENDA ITEM 5

5. DISCUSSION AND/OR ACTION REGARDING AN AMENDMENT TO THE TOWN'S PROFESSIONAL SERVICE AGREEMENT WITH INTERIM PUBLIC MANAGEMENT LLC FOR INTERIM TOWN MANAGEMENT SERVICES. Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03 (A)(3) and (A)(4) for legal advice; and, for discussion or consultation with the Town Attorney in order to consider its position and instruct the attorney regarding contracts. Staff Resource: Trish Stuhan

RECONVENE OPEN SESSION

6. ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 04-26-2023 at 4:00 p.m.

Cindy Pemberton

Cindy Pemberton, Town Clerk

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).



Agenda Item Submission Form – Section I

Meeting Date:

☐ Consent Agenda ☒ Decision Agenda ☒ Executive Session Requested

☐ Presentation Only ☐ Action/Presentation ☐ Work Session

Requesting Department: Town Manager

Staff Resource/Contact Person: Interim Town Manager Gayle Mabery

Agenda Title (be exact): **DISCUSSION AND/OR ACTION REGARDING AN AMENDMENT TO THE TOWN'S PROFESSIONAL SERVICE AGREEMENT WITH INTERIM PUBLIC MANAGEMENT LLC FOR INTERIM TOWN MANAGEMENT SERVICES.**

List Attached Documents:

Estimated Executive Session Time: 15 minutes

Estimated Discussion Time: 5 minutes

Reviews and comments Completed by:

☒ Town Manager: _____ ☐ Department Head: _____

☐ Town Attorney Comments: _____

☐ Risk Management: _____

☐ Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments: _____

Background Information: The Town Council executed a Professional Services Agreement with Interim Public Management, LLC (IPM) on December 21, 2022 for management-level services of an Interim Town Manager while the Town undertook an Executive Search for a permanent Town Manager. At that time, Gayle Mabery was selected to serve in the Interim Town Manager's role. Ms. Mabery's engagement under the contract ends on June 7, 2023.

With the executive search for a permanent Town Manager still underway, the Town engaged IPM to initiate a recruitment of an Interim Deputy Town Manager, who could work with Ms. Mabery for approximately 4 weeks, and then transition into the role of Interim Town Manager after Ms. Mabery's engagement ends on June 7, 2023. The intent is for the selected candidate to then serve in the Interim Town Manager role until the permanent Town Manager assumes their position, or until the engagement is terminated.

Recommended Action (Motion): Approve an amendment to the Town's Professional Service Agreement with Interim Public Management LLC for Interim Town Management Services, with terms as directed by the Town Council in Executive Session.

Instructions to the Clerk: